



# West Lancashire Borough Council Licensing Service

Application for a premises licence to be granted under the  
Licensing Act 2003

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## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We LANCASHIRE MANAGEMENT LIMITED apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
17 – 23 Railway Road	
Post town Ormskirk	Post code L39 2DN

Telephone number at premises (if any)

Non-domestic rateable value of premises

£ 22,500.00

### Part 2 – Applicant details

Please state whether you are applying for a premises licence as

- |   | Please tick ✓ (yes)      |                             |
|---|--------------------------|-----------------------------|
| a) An individual or individuals*  | <input type="checkbox"/> | Please complete section (A) |
| b) A person other than an individual*   | <input type="checkbox"/> | Please complete section (B) |
| i. as a limited company   | x                        | Please complete section (B) |
| ii. as a partnership  | <input type="checkbox"/> | Please complete section (B) |
| iii. as an unincorporated association or  | <input type="checkbox"/> | Please complete section (B) |
| iv. other (for example a statutory corporation)   | <input type="checkbox"/> | Please complete section (B) |
| c) A recognised club  | <input type="checkbox"/> | Please complete section (B) |
| d) A charity  | <input type="checkbox"/> | Please complete section (B) |
| e) The proprietor of an educational establishment   | <input type="checkbox"/> | Please complete section (B) |
| f) A health service body  | <input type="checkbox"/> | Please complete section (B) |
| g) A person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | <input type="checkbox"/> | Please complete section (B) |

- ga) A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that part) in an independent hospital in England  Please complete section (B)
- h) The chief officer of police of a police force in England and Wales  Please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ (yes)

- a) I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- b) I am making the application pursuant to a
- statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr  Mrs  Miss  Ms  Other   
(for example, Rev)

Surname

First Names

Please tick ✓ Yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

This section is intentionally blank

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Mr  Mrs  Miss  Ms  Other   
(for example, Rev)

Surname

First Names

Please tick ✓ Yes

I am 18 years old or over

Current postal  
address if different from  
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

E-mail address  
(optional)

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## (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name LANCASHIRE MANAGEMENT LIMITED
Address  MARTLAND MILL MART LANE BURSCOUGH ORMKIRK L40 0SD
Registered Number (where applicable)  10470492
Description of applicant (for example, partnership, company, unincorporated association etc.)  Limited Company
Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

**Bar offering regulated entertainment and hot food on Ground Floor of premises with facilities and outside area in accordance with the plans attached and accompanying the application**

**What licensable activities do you intend to carry on from the premises?**

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment:**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Please tick ✓  
(yes)

x

x

x

x

**Provision of late night refreshment** (if ticking yes, fill in box L)

x

**Sale by retail of alcohol** (if ticking yes, fill in box M)

x

**In all cases complete boxes K, L and M**

## A

<b>Plays</b> Standard days & timings (Please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

## B

<b>Films</b> Standard days & timings (Please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

### C

<b>Indoor sporting events</b> Standard days & timings (Please read guidance note 6)			<b><u>Please give further details here</u></b> (please read guidance note 3)					
Day	Start	Finish	<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed								
Thurs						<b><u>Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri								
Sat								
Sun								

### D

<b>Boxing or wrestling entertainment</b> Standard days & timings (Please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).		Indoors					
					Outdoors					
					Both					
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)							
Mon			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)							
Tue										
Wed										
Thurs										
Fri							<b><u>Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)			
Sat										
Sun										



# E

<b>Live music</b> Standard days & timings (Please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) Performance by solo artists or groups with or without amplified music will be offered from time to time in keeping with the current use of the premises.			
Mon	1000	0200				
Tue	1000	0200				
Wed	1000	0200				
Thurs	1000	0200				
			<b>State any seasonal variations for performing of live music</b> (please read guidance note 4)			
Fri	1000	0200	<b>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)			
Sat	1000	0200				
Sun	1000	0200				

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## F

<b>Recorded music</b> Standard days & timings (Please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).	
			Indoors	X
			Outdoors	
			Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)	
Mon	1000	0200	Musical entertainment for the enjoyment of the customers including amplified recorded music with or without DJ in accordance with current use and practice.	
Tue	1000	0200		
Wed	1000	0200	<b>State any seasonal variations for playing of recorded music</b> (please read guidance note 4)	
Thurs	1000	0200		
Fri	1000	0200	<b>Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat	1000	0200		
Sun	1000	0200		

## G

<b>Performance of dance</b> Standard days & timings (Please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).	
			Indoors	X
			Outdoors	
			Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)	
Mon				
Tue				
Wed			<b>State any seasonal variations for performing of dance</b> (please read guidance note 4)	
Thurs				
Fri			<b>Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days & timings (Please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will the this entertainment take place indoors or outdoors or both – please tick [✓]</b> (Please read guidance note 2).	Indoors	X
				Outdoors	
				Both	
Mon	1000	0200	<b>Please give further details here</b> (please read guidance note 3)  All forms of entertainment with or without amplified sound not falling within categories e and f above		
Tue	1000	0200			
Wed	1000	0200			
Thurs	1000	0200	<b>State any seasonal variations for entertainment</b> (please read guidance note 4)		
Fri	1000	0200			
Sat	1000	0200	<b>Non-standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun	1000	0200			

This section is intentionally blank

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (Please read guidance note 2).</b>	Indoors	
				Outdoors	
				Both	X
Day	Start	Finish			
Mon	2330	0100	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue	2330	0100			
Wed	2330	0100	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4)		
Thurs	2330	0100			
Fri	2330	0100	<b><u>Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat	2330	0100			
Sun	2330	0100			

This section is intentionally blank

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick [✓] (Please read guidance note 7).</b>	On the premises	
				Off the premises	
				Both	X
Day	Start	Finish			
Mon	1000	0200	<b>State any proposed seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Tue	1000	0200			
Wed	1000	0200	<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within J or K</b> (please read guidance note 5)		
Thurs	1000	0200	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 10)		
Fri	1000	0200			
Sat	1000	0200			
Sun	1000	0200			

<b>State the name and details of the individual whom you wish to specify on the licence as premises supervisor</b>	
<b>Name</b>	Adam Sebastian Cooke
<b>Address</b>	<del>22 Birkbeck Road, Sefton, Merseyside, L35 3RE</del>
<b>Postcode</b>	
<b>Personal Licence Number (if known)</b>	022042
<b>Issuing Licensing Authority (if known)</b>	Sefton MBC

# K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None

# L

**Hours premises are open to the public**  
Standard days and timings  
(please read guidance note 6)

Day	Start	Finish
Mon	1000	0230
Tue	1000	0230
Wed	1000	0230
Thurs	1000	0230
Fri	1000	0230
Sat	1000	0230
Sun	1000	0230

State any seasonal variations (Please read guidance note 4).

Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

in addition to the mandatory conditions:

fire extinguisher and fire alarm equipment to be maintained in accordance with certification and testing requirements.

Carry out risk assessments for licensable activities.

Volume and tempo of music/entertainment will be reduced one hour prior to closing.

Noise from music and associated sources (including DJs and amplified voices) emanating from the premises will not be audible at the boundary of any nearby residential premises at such a level which would constitute a nuisance inside those premises (with windows open).

All external windows and doors will be kept closed after 23:00 hours Monday to Sunday, other than for access and egress or in the event of emergency. A management system will be in place to ensure this situation remains (the main external entrance doors may be kept open so long as the internal lobby doors are kept closed).

From Monday to Thursday two door supervisors to control the queue when customers are entering the premises to ensure that customers are advised as to the amount of time they are going to have to wait to gain entry to the premises, and to prevent any potential customer from entering the premises in such a way that may cause nuisance or disturbance.

from Monday to Thursday two door supervisors registered with the S I A will remain outside the premises until at least 10 minutes after the last customer has left the premises.

No off sales shall be permitted.

Signs to be placed in highly visible areas reminding customers to leave the premises quietly and to respect their neighbours during their journey home.

All staff are trained and receive ongoing training in advising customers to leave the premises quietly and to respect their neighbours during their journey home.

Music is lowered during the last hour and the DJ makes announcements from 01:30 AM and at 10 minute intervals until close advising customers to leave the premises quietly and to respect their neighbours during their journey home.

Door staff also advise customers to leave quietly as they disperse at the end of the night and keep a watchful eye on any customers congregating outside of the bar and politely asked them to move on in an orderly fashion.

A manager is present at the exit at closing reminding customers as they leave and ensuring that the door staff and staff emphasise the need for customers to remain quiet during the journey home.

Student Nights - in addition to regular dispersal policy, barriers are placed outside of the entrance 30 minutes before the end of the night and are manned by two door staff to prevent students from spilling out into the road who will remain in place until 10 minutes after the last customers left. Trained staff in high visibility vests will assist the door staff by manning the area at the end of the barriers.

That's the premises shall operate and maintain a CCTV system which shall be in use during all times licensable activities are taking place at the premises and comply as follows:

(i) the system shall cover all entrances and exits from the premises, in addition to

covering areas of the premises used to store, supply and consume licensed products.

(ii) the focus of the cameras shall be as to enable clear identification of persons on the premises.

(iii) the system shall be capable of time and date stamping recordings and retaining said recordings for at least 21 days.

(iv) the data controller shall make footage available to a police officer or Authorised Officer where such a request is made in accordance with the Data Protection Act 1998.

(v) the premises will display signage informing customers that CCTV is in operation at the premises.

B. That a risk assessment must be carried out on all licensable activities in the premises.

C. That signs requesting the customers leave the premises quietly shall be displayed at the exits.

D. That of the site must be fully air-conditioned.

E. That patio doors leading to the external beer garden will be closed at 23:00 hours except for access and egress to and from the premises and/or in the event of an emergency.

F. that no glasswork shall be collected from the premises or to be dispersed of into outside waste receptacles between 23:00 hours and 08:00 hours.

G. That the premises will operate a policy that prevents the sale of alcohol to persons under 18 to the satisfaction of the police and local authority. The policy shall state that any person, who does not appear to be at least 21 years of age, will not be served unless they can produce a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS) photocard driving licence or passport.

H. that all staff will be trained in relation to the sale of alcohol to persons under 18. This training will be recorded and made available for inspection by any responsible authority on reasonable request.

I. That the DPS will ensure the premises maintains an incident book which will contain a record of all incidents relating to the premises its staff and customers including time, date, nature of incident and outcome to the satisfaction of Lancashire Constabulary And the Local Authority. This record will be available on request to any responsible authority.

J. There shall be permanent notices placed on walls and pillars close to all exits where they can be seen and easily read by customers requesting them to leave the premises and the area quietly.

**b) The prevention of crime and disorder**

See (a) above

**c) Public safety**

See (a) above



[Empty box]

**d) The prevention of public nuisance**

See (a) above

**e) The protection of children from harm**

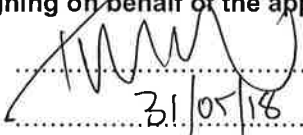
See (a) above

- |   | <u>Please tick</u><br>✓ (yes) |
|---|-------------------------------|
| - I have made or enclosed payment of the fee  | x                             |
| - I have enclosed a plan of the premises  | x                             |
| - I have sent copies of this application and the plan to responsible authorities and others where applicable    | x                             |
| - I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable. | x                             |
| - I understand that I must now advertise my application.  | x                             |
| - I understand that if I do not comply with the above requirements my application will be rejected              | x                             |

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (Please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature: 

Date: 31/05/18

Capacity: Applicants Solicitor

**Terry McGraw LLB**  
**Solicitor**  
**Whitfields Solicitors**  
**Marion House, 23/25 Elbow Lane**  
**Formby, Liverpool L37 4AB**

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (Please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature: .....

Date: .....

Capacity: .....

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 13) Terry McGraw Whitfields Solicitors Limited 23/25 Elbow Lane Formby	
<b>Post town</b> Liverpool	<b>Post code</b> L37 4AB
<b>Telephone number</b> 01704 878501	
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b> terry@whitfieldssolicitors.com	

### Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
6. Please give timings in 24 hour clock (e.g.16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.